

July 1, 1999

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

RANGER/DIVER SUPERVISOR

DEFINITION:

Under direction, to plan, schedule, and supervise all activities and personnel related to the lakes safety, code enforcement, and Hydrilla plant eradication programs; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Plans, assigns and supervises the work of subordinate lake staff;
- Develops and supervises diving, code enforcement, and safety programs;
- Operates boats, barges and specialized diving equipment;
- Issues citations;
- Coordinates with other governmental agencies;
- Inspects and supervises the maintenance of safety equipment, facilities and supplies;
- Writes training manuals and procedures;
- Evaluates and rates the work performance of subordinates;
- Maintains records;
- Prepares reports and preliminary budget requests;
- Researches new equipment and writes specifications;
- Keeps records and makes reports.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

One year of experience supervising or leading a crew of Ranger/Divers performing code enforcement and underwater maintenance and/or search and recovery functions. Possession of a Basic or higher level diving certificate from NASDS, PADI, NAUI, YMCA or U.S. Navy sponsored program. Possession of a current valid Emergency Medical Technician certificate. Possession of a valid California Class C Driver's License.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.